TO: Acting Mayor, Trustees, Village Attorney and Village Clerk

FROM: Village Administrator Steve Stricker and Staff

DATE: January 4, 2013

SUBJECT: Administration Weekly Memo

Plan Commission Meeting Cancelled

Please be reminded that, due to a lack of agenda items, the January 7, 2013, Plan Commission meeting has been cancelled. The next scheduled meeting is January 21, 2013.

Police Pension Board Meeting - Tuesday, January 8, 7:00 p.m.

The next Police Pension Board meeting is scheduled on Tuesday, January 8, at 7:00 p.m.

Retirement Party for Scott Phillips - Thursday, January 10, 5:00 p.m.

Please be reminded that a Retirement Party for Officer Scott Phillips is scheduled on Thursday, January 10, from 5:00 to 7:00 p.m. at the Police Station. If you have not already done so, please contact Barbara Popp or Rayette Norlock with your RSVP as soon as possible.

Pathway Commission Meeting - Thursday, January 10, 7:00 p.m.

The next Pathway Commission meeting is scheduled on Thursday, January 10, at 7:00 p.m.

Space Needs Committee Meeting – Monday, January 14, 6:00 p.m.

Please be reminded that I would like to schedule a Space Needs Committee meeting on Monday, January 14, at 6:00 p.m. to review Josephine Goetz's plans and cost estimates for the Burr Ridge logo to be placed behind the dais and the Village of Burr Ridge/A Very Special Place sign to be placed in the back of the Board Room.

Economic Development Committee Meeting - Tuesday, January 15, 7:30 p.m.

The next Economic Development Committee meeting is scheduled on Tuesday, January 15, at 7:30 p.m.

BFPC Meeting - Wednesday, January 16, 7:00 p.m.

The next Board of Fire and Police Commissioners meeting is scheduled on Wednesday, January 16, at 7:00 p.m.

Plan Commission Meeting - Monday, January 21, 7:30 p.m.

The next Plan Commission meeting is scheduled on Monday, January 21, at 7:30 p.m.

EQC Meeting - Wednesday, January 23, 7:30 p.m.

The next Environmental Quality Commission meeting is scheduled on Wednesday, January 23, at 7:30 p.m.

Veterans Memorial Committee Meeting - Wednesday, January 30, 4:00 p.m.

The next Veterans Memorial Committee meeting is scheduled on Wednesday, January 30, at 4:00 p.m.

Pleasantview Fire Protection District Monthly Report

The December Monthly Report for the Pleasantview Fire Protection District is available for review at the Village Hall.

IML Statehouse Briefing

The Illinois Municipal League's Statehouse Briefing dated January 4, 2013, is available for review at the Village Hall.